



Track Maintenance Coordinator

Specific responsibilities

All main public walking tracks need to be maintained to meet DOC day visitor standards (Tracks and Outdoor Visitor Standards, SNZ8630:2004). In particular they require the maintenance of good walking surfaces, width in keeping with the original design, good drainage, and free from encroachment by adjacent or overhanging weeds, trees and bush plantings. In 2017 Motuike Island has 4 main walking tracks. All walking tracks need checking and clearing 4 or 5 times a year, with a greater work load in late spring. The Track Maintenance Supervisor is responsible for ensuring that this is done, and also for monitoring and recording conditions, as well as problem areas. ISV and other visiting teams will often undertake significant track maintenance, which needs to be planned.

Parameters:

- Ensure tracks are maintained and repaired to meet DOC day visitor track standards
- Bush clearance is normally at least 30cm back from each side of the track, including overhanging material that is not well above head height
- The Saddleback Track (Tieke) has wider requirements than others. It is to be 1.2-1.4m wide, with a bush clear space of 50cm on each side, ie 1.8-2.0m wide
- Weed spraying of tracks must be in accordance with H&S and weeding guidelines
- Mown tracks are maintained by DOC or by nominated volunteers with appropriate qualifications and experience. Mown tracks need to be maintained so that the grass is short enough to clearly define them and to make them easily walkable
- Maintenance of the service tracks and the main unsealed road is not part of this role
- Signposting of walking tracks and interpretive boards are the responsibility of the Trust with input required from DOC
- Track maintenance by volunteers may involve the use of axes, picks, clippers, pruning saws, spades, chemical gels and requires the appropriate PPE.

Track maintenance tasks:

- Remove all weed and leaf litter from track walking surfaces
- Clear side drains and trenching alongside tracks especially on the uphill side
- Clear soil build-up from side drains and culverts
- Clear any small slips
- Cut branches and flax leaves at least 30 cm beyond the track line on each side
- Clear any overhanging material to 1m above head height

- Established trees near tracks are normally left in place, but side branches encroaching on to or over the track area may be removed
- Ensure any major damage, boggy or flood prone areas are reported to the Trust
- Ensure track surfaces are sprayed to control weed infestation
- Inspect tracks for damage after adverse weather events.

Track maintenance volunteers on any one day (normally at least 2 people) must tell the Day Coordinator where they are going and when they expect to be back, and take a mobile phone.